



## **THE MINISTRY OF JUSTICE**

# **TENDER NOTICE**

## **Closed User Group Service**

The Closed User Group (CUG) service utilized by the Ministry of Justice can be categorized according to the need of the individual user. Some users require basic handsets supporting voice and short message service (SMS) only, while others require advanced handsets, which support integration with MOJ messaging platform, in addition to other advanced features.

### **ELIGIBILITY OF CONTRACTORS**

To be considered eligible, at the time of tender opening your tender **must** include the following:

- ◆ Proof of registration with the National Contracts Commission (NCC), in the category: **Computer and related Services**
- ◆ Copy of a valid Tax Compliance Certificate (TCC)

**Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.**

### **SCOPE OF WORK**

Provide handsets, loaner handsets for the duration of contract and provide online billing etc.

### **AVAILABILITY OF TENDERS**

Tender documents will be available at a cost of Three Thousand Dollars (\$2,000.00) in cash or manager's cheque payable to the Ministry of Justice at the cashier on the 11<sup>th</sup> Floor and documents picked-up on the 2<sup>nd</sup> Floor Procurement Unit from **Monday, 2014 March 3, between the hours of 9:00 am and 4:00 pm at the address cited below.**

### **RETURN OF TENDERS**

Tenders must be deposited in the Tender Box located in the Procurement Unit of the Ministry of Justice, NCB (South) Towers, 10th Floor, 2 Oxford Road Kingston 5, on or before **3:00pm Tuesday, 2014 March 25.**

Tenders will be opened on the same date, in the Ministry of Justice Small Board Room (2<sup>nd</sup> Floor) at the address stated above at 3:15 pm. Interested Bidders or their Authorized Representatives are invited to attend the opening.

**The Ministry of Justice reserves the right to accept or reject all bids.**

Visit our web site at [www.moj.gov.jm](http://www.moj.gov.jm)

**THE PROJECT IS BEING FUNDED BY THE GOVERNMENT OF JAMAICA**