

THE MINISTRY OF JUSTICE

INVITATION TO TENDER

Procurement Entity: The Ministry of Justice (MOJ)
Project Name: Procurement of Closed User Group Services
Ref No: MOJ-CUG/2020/12

The Ministry of Justice (MOJ) now invites eligible and qualified bidders to submit bids for the **Procurement of Closed User Group Services**.

Eligibility Requirements: Valid Tax Compliance Certificate and Valid National Contract Commission Registration in the category of **Computers and Supplies**.

Procurement Method: Restricted Bidding
Contact Information: Director, Public Procurement (Acting)
Ministry of Justice
61 Constant Spring Road, Kingston 10
Telephone: 876-906-4923-31
Email: procurement@moj.gov.jm

Collection Date: A complete set of Bidding Documents in English will be available for download from **Wednesday, December 16, 2020** on the Government of Jamaica's Electronic Procurement website at **www.gojep.gov.jm**.

Submission Deadline: Bids must be submitted online via **<https://www.gojep.gov.jm>** no later than **Monday, January 11, 2021** at **2:00 p.m., local time**. Late Bids will be automatically rejected.

Online Bid Opening takes place on the same day at **2:15 p.m., local time**. An online bid opening report will be sent to all Bidders who submitted a proposal.

This is an online Tender where tenders will only be made available and accepted via the Government electronic Procurement Portal (**<https://www.gojep.gov.jm>**). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at **<https://www.gojep.gov.jm>**.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, The Office of Public Procurement Policy Customer Care Desk at 876-932- 5220/932-5253 or email **[oppccustomer@mof.gov.jm](mailto:oppccustomer@mf.gov.jm)**.

The Ministry of Justice (MOJ) does not bind itself to accept the lowest or any other bid and will NOT defray any costs incurred by bidders in preparing their bids.