



Ministry of Justice

BALANCING RIGHTS AND RESPONSIBILITIES

Career Opportunities

1. The Ministry of Justice (MOJ) is seeking to recruit suitably qualified persons to fill the position of **Corporate Planner (GMG/SEG 3) (not vacant)** in the Strategic Planning & Performance Management Branch, Justice Policy and Governance Division; salary range \$5,198,035.00 - \$6,990,779.00 per annum.

JOB PURPOSE

Under the direction of the Director, Corporate Planning and Evaluation, the Corporate Planner coordinates the planning processes to facilitate the development of the Ministry's strategies and implementation of policies in response to the mission, vision and strategic objectives. The Corporate Planner is responsible for establishing and maintaining a system for integrating the corporate, operational planning through the Performance Monitoring and Evaluation System across the Ministry of Justice and ensures that the Ministry's corporate and operational plans and budgets are delivered to the required quality and time standards.

REQUIRED QUALIFICATION AND EXPERIENCE

- Bachelor's Degree: Management Studies, or Public Administration. Postgraduate degree in relevant field would be an asset;
- Training in Strategic Management and/or Project Planning
- Five (5) years' relevant experience in Corporate and Operational Planning and Programme Evaluation.

Kindly submit cover letter and resume along with the name, telephone number and email address of two (2) references, one must be a former/current supervisor **no later than Wednesday, July 30, 2025 to:**

Senior Director, Human Resource Management and Development

Ministry of Justice

61 Constant Spring Road,

Kingston 10

or via

Website: moj.gov.jm/careers/apply

The Ministry of Justice thanks all applicants for their interest, however only those shortlisted will be contacted.