

MINISTRY OF JUSTICE

Career Opportunity

The Ministry of Justice (MOJ) is seeking to recruit suitably qualified persons to fill the position of **Programmes Manager (GMG/SEG 3) (vacant)** in the Victim Services Branch (Kingston), Social Justice Division; salary range \$5,198,035.00 - \$6,990,779.00 per annum.

JOB PURPOSE

Under the general guidance of the Director, Victim Services, the incumbent is responsible for the coordination of the various programme components operated by the Victim Services Branch to ensure that clients are provided with the highest standard of support. These include; Children in Court Programme, Public Education Programme, Special Intervention Programmes (Overcomers in Action, Cultural Resocialization, Special Intervention Projects for Schools (S.I.P.S.), Community Based Counselling Projects, Missing Children Risk Assessment, Parenting) and National Volunteer Programme.

REQUIRED QUALIFICATION AND EXPERIENCE

- Bachelor's Degree in Social Science with emphasis on Social Work or Psychology or Counselling
- Five (5) years' related work experience with at least two (2) years supervisory/management experience.

Kindly submit cover letter and resume along with the name, telephone number and email address of two (2) references, one must be a former/current supervisor **no later than Friday, June 6, 2025 to:**

Senior Director, Human Resource Management and Development

Ministry of Justice

61 Constant Spring Road,

Kingston 10

or via

Website: moj.gov.jm/careers/apply

The Ministry of Justice thanks all applicants for their interest, however only those shortlisted will be contacted.